

**GOVERNMENT OF ODISHA  
GENERAL ADMINISTRATION & PUBLIC GRIEVANCE DEPARTMENT**

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**ORDER**

No. 1525 / Gen. Bhubaneswar, Dated the 23<sup>rd</sup> October, 2025

**Subject: Final decision regarding the submission of Annual Property Statement for the year 2024 and for the upcoming years**

It has come to the notice of the Government that a significant number of employees failed to submit their Annual Property Statement for the year 2024 through the HRMS portal by the prescribed deadline.

Various requests for the extension of the deadline were received and have been carefully examined by the Government at the highest level.

After due consideration of all factors, and in the interest of maintaining long-term administrative discipline, it has been decided that *no extension of time will be granted* for the submission of the property statement for the year 2024. The online HRMS portal *will not be reopened* for this purpose.

It is hereby reiterated that the timely submission of the Annual Property Statement is a mandatory pre-condition for consideration for promotion. Therefore, employees who have failed to submit their statements for the year 2024 are *not eligible for consideration for promotion* in any Departmental Promotion Committee (DPC) meeting where the said statement is a requirement, until they achieve compliance in the subsequent year.

All Departments are directed to strictly adhere to these instructions and ensure that the cases of non-compliant employees are not placed before any DPC for consideration for promotion.

The firm decision of the Government that beginning with the property statement for the year **2025** (due for submission in 2026 from 1<sup>st</sup> January to 31<sup>st</sup> January) and in forthcoming years, the prescribed deadline will be strictly enforced.

It is requested to ensure that these instructions are communicated in the strictest terms to every employee under your administrative control. It shall be the personal responsibility of the Heads of Department to ensure 100% compliance within the prescribed timeline.

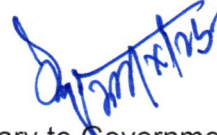
Government look forward to your full cooperation in upholding discipline and ensuring transparency in the Government.

  
**Additional Chief Secretary to Government**

Memo No 1526 / SE,

Dated 23.10.2025

Copy forwarded all Departments/ all HoDs/ all RDCs/ all Collectors for information and necessary action.



Special Secretary to Government

Memo No 1527 /SE

Dated 23.10.2025

Copy forwarded to the private Secretary to Hon'ble Chief Minister/ all Ministers/ Chief Secretary/ Additional Chief Secretary, GA & PG Department for kind information.



Special Secretary to Government

Memo No 1528 /SE

Dated 23.10.2025

Copy forwarded to the Executive Director, CMGI, Odisha, Bhubaneswt for and necessary action.



Special Secretary to Government